

CITY OF NEWPORT, KY
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
February 28, 2022, 7:00 PM

To be Conducted Virtually *Facebook.com/CityofNewportKY*

AGENDA

NOTICE TO THE PUBLIC

Due to continuing Covid-19 pandemic concerns this meeting is legally authorized to be held virtually in conjunction with a live Facebook stream. The public can access the live stream meeting through the City of Newport, KY Facebook Page Facebook.com/CityofNewportKY. During the designated Public Forum period, the public will have the opportunity to ask questions and make comments by posting in the comments section.

CALL TO ORDER

Invocation, Pledge of Allegiance, Roll Call

PRESENTATIONS, AWARDS, PROCLAMATIONS

- Tree Pruning Schedule & It's Importance: Rachel Comte, Urban Canopy Works LLC Arborist
- FY 2021 Audit Presentation: Heather Cochran

PERSONNEL ORDERS

COMMISSIONERS ORDER R-2022-010

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, APPOINTING SCOTT C. KOHRS TO THE POSITION OF ASSISTANT FIRE CHIEF IN THE NEWPORT FIRE/EMS DEPARTMENT EFFECTIVE MARCH 1, 2022

COMMISSIONERS ORDER R-2022-011

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, PROMOTING LIEUTENANT MATTHEW J. SILVATI TO THE RANK OF CAPTAIN IN THE NEWPORT FIRE/EMS DEPARTMENT EFFECTIVE FEBRUARY 9, 2022

PUBLIC HEARINGS

None

PUBLIC FORUM

APPROVAL OF MINUTES

- Regular Meeting Minutes January 24, 2022

OLD BUSINESS

None

NEW BUSINESS

COMMISSIONERS ORDER R-2022-012

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF NEWPORT AS SURPLUS AND AUTHORIZING DISPOSAL IN ACCORDANCE WITH STATE LAW

COMMISSIONERS ORDER R-2022-013

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY APPOINTING LAUREN O'BRIEN AS AN ALTERNATE FROM THE CITY OF NEWPORT, KENTUCKY TO THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS

COMMISSIONERS ORDER R-2022-014

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY REAPPOINTING MARY BETH CROCKER, AND ROBERT INGGULS, AS MEMBERS OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF NEWPORT, KENTUCKY EACH FOR THE REMAINDER OF A TWO-YEAR TERM EXPIRING JANUARY 31, 2023

COMMISSIONERS ORDER R-2022-015

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY REAPPOINTING ED DAVIS, MIKE KOLB, AND NICK MILLER AS MEMBERS OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF NEWPORT, KENTUCKY EACH FOR A TWO-YEAR TERM EXPIRING JANUARY 31, 2024

COMMISSIONERS ORDER R-2022-016

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY REAPPOINTING STEVE MATHISEN AND RATIFYING THE APPOINTMENT OF TERRY RASCHE AS THE CITY OF WOODLAWN'S MEMBER OF THE CODE ENFORCEMENT BOARD OF THE CITY OF NEWPORT, KENTUCKY EACH FOR THE REMAINDER OF A THREE-YEAR TERM EXPIRING JANUARY 31, 2024

COMMISSIONERS ORDER R-2022-017

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY REAPPOINTING RICHARD BUECHEL JR. AND CAROLYN DUFF AS MEMBERS OF THE NEWPORT HOUSING AUTHORITY COMMISSION OF THE CITY OF NEWPORT, KENTUCKY EACH FOR A FOUR-YEAR TERM EXPIRING JANUARY 31, 2026

COMMISSIONERS ORDINANCE O-2022-001

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION 31.42 OF THE CODE OF ORDINANCES CONCERNING POSITIONS IN THE OFFICE OF THE CITY MANAGER

COMMISSIONERS ORDINANCE O-2022-002

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION 31.43 OF THE CODE OF ORDINANCES CONCERNING PERSONNEL WITHIN THE DEPARTMENT OF FINANCE

COMMISSIONERS ORDINANCE O-2022-003

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION 31.46 OF THE CODE OF ORDINANCES REGARDING POSITIONS WITHIN THE CODE ENFORCEMENT DEPARTMENT

DEPARTMENT HEAD COMMENTS**CITY MANAGER COMMENTS****BOARD OF COMMISSIONERS COMMENTS****ADJOURNMENT*****Board of Commissioners Upcoming Scheduled Meetings 2022, 7:00 PM:***

- March 14 (Caucus)
- March 28
- April 11 (Caucus)
- April 25
- May 9 (Caucus)
- May 23
- June 27
- July 18
- August 22
- September 19
- October 3 (Caucus)
- October 24
- November 21
- December 12

COMMISSIONERS ORDER NO. R-2022-012

AN ORDER OF THE BOARD OF COMMISSIONERS OF THE
CITY OF NEWPORT KENTUCKY DECLARING CERTAIN
PERSONAL PROPERTY OF THE CITY OF NEWPORT AS
SURPLUS AND AUTHORIZING DISPOSAL IN ACCORDANCE
WITH STATE LAW

BE IT ORDERED BY THE CITY OF NEWPORT, KENTUCKY:

SECTION I

That pursuant to the provisions of KRS 82.083, the City of Newport, Kentucky hereby declares, as surplus personal property, those items listed below, and it is hereby authorized that such be disposed of in accordance with the provisions of KRS 82.083.

Further, pursuant to KRS 82.083(3), the City makes the following written determinations: (a) the personal property items are as fully described as set forth below which were ordered confiscated by the Campbell District/Circuit Court and forfeited to the City of Newport Police Department; (b) there was no intended use by the City as it is personal property acquired by virtue of a Court Order; (c) that it is in the public interest to dispose of such personal property as these items are not needed by or are worthless to the City having nominal or no value and should be disposed of with the funds from the sale used for City operating costs; and, (d) the method of disposition shall be by electronic public auction pursuant to KRS 82.083(4)(d).

Surplus Item

- Pioneer Speakers
- SparkleSpa Pro Jewelry Cleaner
- Sunbeam Toaster 3911
- George Foreman Grill (2 available)
- TCP Lightbulbs (7 18W, 8 13W available)
- PEAK Jump-Starter 600 AMPS (2 available)
- Hypertough 6-AMP Belt Sander
- Wired 1080p Video Security System
- 8ft Booster Cables (2 available)
- Rifle Soft Shell Cases (3 available)
- Husqvarna Leaf Blower Backpack
- Blue Aria Electric Guitar

- Reliance Am/Watt Appliance Load Tester (4 available)
- Soft Shell Pistol Case
- Emerson 7x50 Outdoor Binoculars
- Paslode Nail Gun with charger
- Porter Cable Sander
- Porter Cable Jigsaw
- Porter Cable Circular Saw
- Porter Cable Power Drill
- Porter Cable 18v Batteries (2 available)
- Porter Cable Chargers (2 available)
- Ryobi Tool 18v Batteries (3 available)
- Ryobi Battery Charger
- Ryobi Multi-Tool
- Ryobi Power Drill
- Ryobi Sawzall
- Ryobi Impact Drill
- Porter Cable Tool Bag
- Bronze Decorative Metal Mailbox (The Solar Group)
- KitchenAid 5-Quart (4.7L) Tilt-Head Stand Mixer
- KitchenAid 10 Speed Artisan Mixer
- Partner K650 Active II Concrete Saw (Dewalt Blade) – Gas Powered

SECTION II

That this Order shall be signed by the Mayor, attested by the City Clerk, recorded and effective upon adoption.

ADOPTED: February 28, 2022

THOMAS L. GUIDUGLI JR., MAYOR

ATTEST:

JANIE PATTERSON, CITY CLERK

COMMISSIONERS ORDINANCE O-2022-001

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF
THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION
31.42 OF THE CODE OF ORDINANCES CONCERNING
POSITIONS IN THE OFFICE OF THE CITY MANAGER**

BE IT ORDAINED BY THE CITY OF NEWPORT, KENTUCKY:

SECTION I

That the Code of Ordinances of the City of Newport, Kentucky, Section §31.42, Office of the City Manager, shall be and hereby is amended to include and read, as follows:

§ 31.42 OFFICE OF CITY MANAGER.

The Office of the City Manager shall consist of the following personnel:

- (A) One City Manager;
- (B) One Assistant City Manager, who shall also have the duties and responsibilities of Risk Manager;
- (C) One City Clerk;
- (D) One Executive Assistant;
- (E) One Public Housing Coordinator;
- (F) One Human Resources Coordinator;
- (G) One Part-Time Human Resources Assistant;
- (H) One Business Liaison Officer;
- (I) One Projects Director;
- (J) ~~One Assistant Planner;~~ and
One Assistant Project/Communications Coordinator;
- (K) One Planning and Zoning Administrator, who shall supervise:
 - (i) One Assistant Planner,
 - (ii) One Historic Preservation Specialist, and
 - (iii) One Administrative Assistant;and
- (~~K~~) (L) Division of Law

- (1) The City Solicitor (Attorney) and his or her Assistants may be hired by contract and deemed independent contractors, or as employees of the City.
- (2) They shall be the legal advisers and counsel for the City and its various officers in matters pertinent to their respective duties; they shall render written legal opinions on specific matters when requested to do so by the Board of Commissioners, the City Manager or any department head.
- (3) They shall prepare all legislation, legal documents and institute and defend all suits for the City at the direction of the City Manager.
- (4) ~~One designated member thereof shall also have the duties and responsibilities of risk management.~~

SECTION II

That this Ordinance shall be signed by the Mayor, attested to by the City Clerk, recorded, published and effective upon publication.

PASSED 1st READING: February 28, 2022

PASSED 2nd READING:

THOMAS L. GUIDUGLI, JR., MAYOR

ATTEST:

JANIE PATTERSON, CITY CLERK

PUBLISHED: Online on the City website, www.newportky.gov, with URL reference published in the Campbell County Recorder the _____ of _____, 2022 per KRS 424.145

COMMISSIONERS ORDINANCE O-2022-002

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF
THE CITY OF NEWPORT, KENTUCKY AMENDING SECTION
31.43 OF THE CODE OF ORDINANCES CONCERNING
POSITIONS WITHIN THE DEPARTMENT OF FINANCE

WHEREAS, with the change of personnel and assignments within the Department of Finance requires a shifting of the duties of Alcoholic Beverage Control Administrator to personnel within another department,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF NEWPORT, KENTUCKY, as follows:

SECTION I

That Section 31.43 of the Code of Ordinances shall be and is hereby amended to read, as follows:

§ 31.43 DEPARTMENT OF FINANCE

The Department of Finance shall consist of the following personnel:

- (A) One Director of Finance;
- (B) One License Inspector; ~~/Alcoholic Beverage Control Administrator;~~
- (C) One ~~Senior Accountant;~~ Finance Officer;
- (D) Two Staff Accountants;
- (E) One Payroll/Accounts Payable Specialist; and
- (F) Two Accounts Receivable Specialists.

SECTION II

That this Ordinance shall be signed by the Mayor, attested to by the City Clerk, recorded, published and effective upon publication.

PASSED 1st READING: February 28, 2022

PASSED 2nd READING:

THOMAS L. GUIDUGLI, JR., MAYOR

ATTEST:

JANIE PATTERSON, CITY CLERK

PUBLISHED: Online on the City website, www.newportky.gov, with URL reference published in the Campbell County Recorder the _____ of _____, 2022 per KRS 424.145

COMMISSIONERS ORDINANCE O-2022-003

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE
CITY OF NEWPORT, KENTUCKY AMENDING SECTION 31.46
OF THE CODE OF ORDINANCES REGARDING POSITIONS
WITHIN THE CODE ENFORCEMENT DEPARTMENT

SECTION I

That Section 31.46 of the Code of Ordinances shall be and is hereby amended to read, as follows:

§ 31.46 CODE ENFORCEMENT DEPARTMENT

The Code Enforcement Department shall consist of the following personnel:

- (A) One Code Enforcement Director;
- (B) ~~One Administrative Assistant;~~
- (C) ~~One Historic Preservation Specialist;~~
- (D) (B) One Code Enforcement Administrative Assistant;
- (E) (C) Four Code Enforcement Officers;
- (F) (D) One Animal Control Officer; and
- (G) (E) Four part-time Code Enforcement Officers.

SECTION II

That this Ordinance shall be signed by the Mayor, attested to by the City Clerk, recorded, published and effective upon publication.

PASSED 1st READING: February 28, 2022

PASSED 2nd READING:

THOMAS L. GUIDUGLI, JR., MAYOR

ATTEST:

JANIE PATTERSON, CITY CLERK

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